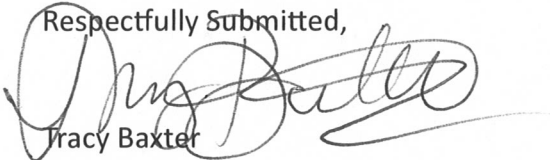


Director Report
November 2023

- Many different inhouse activities took place during the month of November. The children enjoyed visits from Popcorn Hat players and Fitness 4 Focus.
- The center initiated several different fundraisers. Little Caesar's pizza, crazy socks, family night out dinners.
- We collected a bountiful collection of Thanksgiving fixings to bless **FIFTEEN** families with a turkey dinner. We initiated this collection last year and ended up with ten dinners. We appreciate our families providing the resources of all families to have a Thanksgiving dinner.
- We conducted three tours for our preschool department.
- Our teachers have participating in a training titled Conscious Discipline. This is a framework on connection and supporting all children in their development by implementing seven key components in their daily interactions. The components are composure, encouragement, assertiveness, choices, empathy, positive intent, and consequences. The training is a total of ten modules. Our STAR program quality assessor will conduct visits to support teachers implement this strategy in their classrooms.
- Ms. Grace continues to visit our classrooms to support the teachers in implementation of the Frolick curriculum. The children are enjoying chapel every Thursday with Pastor Elizabeth.
- We met with Moorefield to discuss security plan. Our next step is to create a timeline to begin the security updates. We look forward to this process beginning and improving the quality of our center.

Respectfully Submitted,



Tracy Baxter

Staff Meeting-Conscious Discipline

November 27, 2023

Devotion

Core Values- Faith and Family, Gratitude, Personal Responsibility, Courage and Coachability

****All teachers will review staff emergency form/inventory list**** Please review this information when you sign in for the activity.

Food for thought- Look to the person next to you and tell them something you appreciate about them.

I. STARS/CQI

- All STAR binder information from large binder is rubber banded and brought to the office. - **All STAR Binders are due by Thursday-November 30th**
- Lesson plan discussion
- Continue to evaluate your classrooms using the ERS according to your age. PS use ERS-3 format.

II. Housekeeping

- I will be sending out a DHS inspection tip sheet. Please understand I try my best with remembering all the different classroom regulations. **All Department Mentors be diligent visiting your classrooms to look over classrooms.**
- **Our inspection window opens January 2, 2024. Limited time off will be granted due to our inspection window being open. Please be mindful of this when scheduling appointments.**
- Outside time is essential for the healthy development of children. – The outdoor temp is feels like 25 degrees or higher. **Please bring appropriate clothing to wear outside so you can enjoy outside time with children.**
- Task List-Follow your duties on list- **It has been brought to my attention, that several classrooms are struggling with cleaning bathrooms. We are deciding today what classroom are responsible for cleaning daily and deep cleaning. What are the procedures on deep cleaning the bathroom?**
- Please be diligent with shutting off lights when leaving your classroom. Our program **MUST** be aware of the rising costs to our utilities. This will impact all financial health of our program. Please help with this endeavor.
- Please pay attention to our center
- **Clean your classrooms. This must be maintained throughout the week. This is an essential part of maintaining a healthy classroom environment. Paperwork must be filed and kept in a designated area.**

III. Topics

- Conscious Discipline-module 1-complete pre-survey, reflection-Due December 1, 2023- Performance Goals
- Conscious Discipline-sign in to watch modules. The sign in will give you additional opportunities to view the modules. Please begin practicing the strategies in your classroom. Kim Alloway will be visiting to observe your efforts and to answer any questions you may have regarding the method.

Conscious Discipline login information-Username-tbaxter@tcgpa.org

Password-TCG1095!!